



**Notice of meeting of**

**Executive Member For Corporate Services and Advisory Panel**

<b>To:</b>	Councillors Healey (Chair), Jamieson-Ball (Executive Member), Moore, Pierce (Vice-Chair) and Gunnell
<b>Date:</b>	Tuesday, 10 June 2008
<b>Time:</b>	5.00 pm
<b>Venue:</b>	The Guildhall, York

**AGENDA**

**Notice to Members - Calling In:**

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

**10:00 am on Monday 9 June 2008**, if an item is called in *before* a decision is taken, *or*

**4:00 pm on Thursday 12 June 2008**, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

**1. Declarations of Interest**

At this point, members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

## **2. Exclusion of Press and Public**

To consider the exclusion of the press and public from the meeting during consideration of the following:

Annexes 1 - 3 to Agenda Item 6 (Review and Strategy for the Commercial Property Portfolio – Future Investment Strategy) on the grounds that they contain information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

## **3. Minutes (Pages 1 - 8)**

To approve and sign the minutes of the meeting of the Executive Member for Corporate Services and Advisory Panel held on 18 March 2008.

## **4. Public Participation**

**At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Executive Member's remit can do so. The deadline for registering is Monday 9 June 2008, at 5.00 pm.**

## **5. Forward Plan Update (Pages 9 - 22)**

To receive an update on the Resources Directorate items which are listed on the Forward Plan.

**Executive Member to consider the advice of the Advisory Panel upon the following items of business and to make a decision on those items or to note the information as required:**

### **ITEMS FOR DECISION**

## **6. Review and Strategy for the Commercial Property Portfolio – Future Investment Strategy (Pages 23 - 38)**

This report outlines the future investment strategy for the Commercial Property Portfolio, as requested by the Executive on

20 November 2007, and sets out options for allocating the budget made available at Council on 21 February 2008 for reviewing this Portfolio.

**7. Resources Performance & Finance Outturn Report** (Pages 39 - 120)

This report combines performance and financial information for the Resources Directorate for 2007/08. The performance element covers key and Council Plan indicators and projects, and the financial aspect deals with capital, revenue and Treasury Management variances.

**8. Audit and Fraud Shared Service – Progress Report** (Pages 121 - 134)

This report advises Members of the progress which has been made to date in developing the audit and fraud shared service initiative with North Yorkshire County Council (NYCC), and to recommend a few working adjustments to the proposed scope of the shared service project (as previously set out in the original Outline Business Case).

**9. Insurance Services Outturn Report 2007/08** (Pages 135 - 140)

The purpose of this paper is to inform Members of the progress made by the Insurance service during 2007/08.

**10. Treasury Management Annual Report & Review of Prudential Indicators** (Pages 141 - 170)

This reports updates the Executive Member on Treasury Management performance for 2007/08 compared against the budget taken to Council on 21 February 2007.

**ITEMS FOR INFORMATION**

**11. Information Management Annual Report 2007/08** (Pages 171 - 178)

This outturn report advises Members of activity in the area of Information Management during 2007/08. It deals with the work of the Information Management Officer (IMO). It is for information and no decision is required, but members have previously requested

further information about this developing area of the Council's work and members' views and comments are welcome.

**12. Corporate Procurement Team Outturn Report 2007/08** (Pages 179 - 206)

The purpose of this paper is to inform Members of the work and progress of the Corporate Procurement Team during 2007/08.

**URGENT BUSINESS**

**13. Any Other Matters which the Chair decides are urgent under the Local Government Act 1972.**

Democracy Officer:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.